

**AGENDA REVIEW
COMMITTEE ON BUSINESS AND COMMITTEE ON FINANCE
November 20, 2013**

RESOLVED, That the Board authorizes its proper officers to enter into contracts with the following individuals/firms for the services and fees set forth in subparagraphs 1 through 9, inclusive.

Sealed bids were opened in the Conference Room A, of the Administration Building, 341 South Bellefield Avenue at 11:00 A.M. on Tuesday, September 17, 2013. The results will be tabulated and will be kept on file in the Purchasing Office. These bids were advertised as required by law in compliance with the School Code of the Commonwealth of Pennsylvania and guidelines set by the Board of Public Education including the Substance Abuse Policy.

CONSULTANTS/CONTRACTED SERVICES

SOFTWARE:

1. TEXTBOOK MANAGEMENT SOFTWARE LICENSE – (CIPD)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Follett Software Company for the purchase of their Textbook Management Software License and maintenance for the one (1) year period January 1, 2014 through December 31, 2014 as requested by the Literacy and Library Dept. The software will be used District wide and allow the District to; control textbook costs, forecast needs based on enrollment and inventory, manage textbooks as an asset, streamline distribution and collection processes thus saving time and money, and support resource accountability for teachers and students.

Total cost not to exceed \$92,650 chargeable to Account Number 4803-010-2250-650. Renewal cost for year two would be \$26,000.

2. SEARCHSOFT SOLUTIONS – (HUMAN RESOURCES)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with SearchSoft Solutions for a thirteen (13) month period from 12/1/2013 through 12/31/2014 for user license renewal for the Tracking System (ATS) to be used by Human Resources to provide a foundational system that will allow them to manage, screen and store applications for various hiring managers and user groups. Also, the software will allow the aligning of hiring processes to teacher effectiveness research and increase the capacity to efficiently manage the teacher certified professional eligible list.

Total contract amount shall not exceed \$39,960 chargeable to Account Number 001-2800-010-2832-618.

3. **4Sight BENCHMARK ASSESSMENTS (CIPD)**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with the Lancaster-Lebanon Intermediate Unit 13 for the purchase of 4Sight Benchmark Assessments in order to provide schools with useful information to drive instruction and increase student performance. 4Sight Benchmark Assessments will be provided to schools on an opt-in basis during the 2013-2014 school year. 4Sight Assessments for grades 3-8 mirror the blueprint of the PSSA and provide an estimate of student performance on the PSSA. 4Sight also provides diagnostic information on PA Standards and specific sub-skills to guide classroom instruction and professional development efforts. In an effort to not increase the number of assessments students take, schools that choose to opt into administering the 4Sight, will be excluded from the December administration of the Math Unit Assessment (MUA) and Reading Unit Assessment (RUA). The second administration of the Classroom Diagnostic Tools (CDT) will be optional.

The total contract amount shall not exceed \$55,616 from account line

4. **ADVANTUS ENGINEERS – (FACILITIES)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize it proper officers to enter into an agreement with Advantus Engineers for "on-call" mechanical engineering design services to be used on an as-needed basis for 2014 and 2015 emergencies or unforeseen projects to include the preparation of engineered design documents for bidding purposes for replacement or renovation of central heating plants, central cooling plants, ventilation systems and temperature control systems. Other services under this agreement shall include bid evaluations, review and approval of shop drawings, payment requisitions and submittals, coordination of pre-bid and construction meetings, field surveys, reports, recommendations to solve mechanical problems, cost estimates, and periodic site visits and inspections, construction administration services and final sign-offs for unforeseen projects throughout the school district.

The operating period shall be from January 1, 2014 to December 31, 2015. The total contract amount shall not exceed \$150,000 from account line 6300-373-4400-330.

5. **GUARDIAN PROTECTION SERVICES – (FACILITIES)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize it proper officers to enter into an agreement with Guardian Protection Services to provide monitoring and reporting services for 82 fire alarm systems and 81 burglar alarm systems throughout the District, to include all open schools, non-school buildings, and closed facilities.

Payments in the amount of \$6,966.72 are to be paid quarterly. The contract reflects \$27,866.88 in base fees/ year (\$139,334.40 for five years) from account line 6300-010-2610-350.

The operating period shall be from January 1, 2014 to December 31, 2018.

6. **OLANDER ENGINEERING, INC. – (FACILITIES)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize it proper officers to enter into an agreement with Olander Engineering, Inc. for "on-call" mechanical engineering design services to be used on an as-needed basis for 2014 and 2015 emergencies or unforeseen projects to include the preparation of engineered design documents for bidding purposes for replacement or renovation of central heating plants, central cooling plants, ventilation systems and temperature control systems. Other services under this agreement shall include bid evaluations, review and approval of shop drawings, payment requisitions and submittals, coordination of pre-bid and construction meetings, field surveys, reports, recommendations to solve mechanical problems, cost estimates, and periodic site visits and inspections, construction administration services and final sign-offs for unforeseen projects throughout the school district.

The operating period shall be from January 1, 2014 to December 31, 2015. The total contract amount shall not exceed \$100,000 from account line 6300-373-4400-330.

7. **CPI CREATIVE – (COMMUNICATIONS & MARKETING)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize it proper officers to enter into a 2-year professional services "on-call" contract with graphic design firm CPI Creative. "On-call" graphic design expertise is necessary to support the Communications and Marketing Department, schools and other District departments by providing services such as design, web production services and specialized printing/promotional services. Services shall be provided on an "as needed" basis and will be coordinated through the Communications Department to ensure the appropriate use of the District's graphic standards, the most cost effective approach and accuracy/consistency of information. By engaging in this "not to exceed" contract the District will continue to streamline the use of external graphic design consultants, increase the ability of schools and departments to access and use graphic design services and continue to support communications efforts around District reform work such as Envisioning, Empowering Effective Teachers and Equity.

The operating period shall be from January 1, 2014 to December 31, 2016. The total contract amount shall not exceed \$85,000 from account line 4017-010-2823-330 (\$5,000) and \$80,000 from various account lines.

8. **UPMC LIFESOLUTIONS – HUMAN RESOURCES/BENEFITS**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into an agreement with UPMC LifeSolutions whereby during the period of January 1, 2014 through December 31, 2016, staff at UPMC LifeSolutions will implement the School District's Employee Assistance Program (EAP) for the confidential consultation and referral, if necessary, of employees who are experiencing personal problems. EAP LifeSolutions will support District wellness initiatives providing expertise and resources. Total contract amount is not to exceed \$140,868.00 from account line 2700-010-2340-330. The District will be billed quarterly for the next three years (2014, 2015, 2016) for EAP services provided to employees.

Services outside the scope of this agreement including but not limited to crisis debriefing shall be billed on a separate basis at the hourly rate of \$140.00 per hour but not to exceed 38.5 hours each year (2014, 2015, 2016) or \$5,390.

The operating period shall be from January 1, 2014 to December 31, 2016. The total contract amount shall not exceed \$140,868 from account line 2800-010-2340-330.

9. **HOMESTEAD/FARMSTEAD MAILING (OPERATIONS)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into an agreement with the Allegheny Intermediate Unit (AIU) and Pittsburgh Mailing to handle the Homestead /Farmstead mailing requirements of Act I of 2006.

The operating period shall be from December 1, 2013 through November 30, 2014. The total cost shall not exceed \$20,000.00 chargeable to Account Number 001-3300-010-2330-530.

PAYMENTS AUTHORIZED

10. Daily Payments- **\$49,968,273.47**

11. **ADDITIONS AND DEDUCTIONS TO CONSTRUCTION PROJECTS**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the additions and deductions to construction projects listed below and as detailed on attachment 9a.

APPROVAL OF ADDITIONS TO CONSTRUCTION PROJECTS

4	Additive Change Orders	=	\$ - 0 -
3	Deductive Change Orders	=	(\$ 19,398.00)
TOTAL			(\$ 19,398.00)

GENERAL AUTHORIZATION

12. **AGREEMENT ACKNOWLEDGING THE TAKEOVER OF HESS CORPORATION BY DIRECT ENERGY – (PLANT OPERATIONS)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to authorize signature of a Customer Consent Agreement acknowledging the takeover of the Hess Corporation's Marketing Division by Direct Energy LLC creating a new wholly-owned Subsidiary named Hess Energy Marketing LLC or "HEM" with all other terms and conditions, including price remaining the same for the remainder of the Hess Natural Gas Basis Agreement. The current agreement began January 1, 2013 and expires December 31, 2014, and is for the supply of natural gas to the District's nineteen Columbia Gas served buildings under the Natural Gas Basis Agreement.

Total costs vary upon actual consumption at District facilities, payable from Account 6601-010-2620-621.

13. **CARNEGIE MELLON UNIVERSITY HCI INSTITUTE AND SCHOOL OF DESIGN
TRANSPORTATION PILOT STUDY – COLFAX K-8 (OPERATIONS/LAW)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to participate in a pilot a study for school bus arrival time and parental engagement under the auspices of the Carnegie Mellon University HCI Institute and the School of Design. This project will be a study to assess parent reaction to real time arrival information for school buses. The study will involve Pittsburgh Colfax K-8 and will run during the second semester of the 2013-2014 school year. The participants will include school bus drivers, parents and school administrative staff. School children will not be subjects for the study.

Additional information should include the following:

1. The study will involve participating school bus drivers using smartphones to provide location traces for their bus and participating parents would be able to access school bus arrival estimates for their child's bus via a website on a PC tablet or smartphone.
2. Parents may be asked to voluntarily take part in interviews regarding their experience.
3. The goal of the study is to investigate how arrival information impacts parents' choice to use the bus or to use other transportation to get their children to school.
4. The project will involve six bus drivers.
5. The School District will distribute flyers to the students and facilitate communication. There is no cost to the School District.

14. **DONATION – FRIENDS OF ART (CIPD/OPERATIONS)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to accept a gift of three pieces of artwork selected and purchased by the Friends of Art for the Pittsburgh Public Schools.

The following three pieces, itemized below, will be added to our permanent collection and made available for display in the Pittsburgh Public Schools. All three works are from deceased artist, Ruth Eleanor Levine. These three Levine works are framed in silver metal frames and glass and are matted with acid free mats.

1. State XB	17" X 13.5"	Etchings, Spirals in black ink	\$ 600.00
2. State IXA	17" X 13.5"	Etchings, Spirals in black ink	\$ 600.00
3. State VI	17" X 13.5"	Etchings, Spirals in black ink	\$ 600.00

Total Value \$ 1,800.00

15. **SALE OF COLUMBUS FACILITY TO PROPEL (OPERATIONS/LAW OFFICE)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the sale of the Columbus facility to Propel Schools for \$915,000.

RESOLVED FURTHER, that the Board authorize the Chief Operations Officer, working with the Solicitor, to prepare the necessary Agreement of Sale, which shall contain the conditions and representations set forth in the bid.

(See attached Resolution)

16. **SALE OF MORNINGSIDE FACILITY TO URBAN REDEVELOPMENT AUTHORITY (URA) – (OPERATIONS/LAW OFFICE)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the sale of the Morningside facility in the amount of \$275,000 to the Urban Redevelopment Authority (URA).

RESOLVED FURTHER, that the Board authorize the Chief Operations Officer, working with the Solicitor to prepare the necessary Agreement of Sale, which shall contain the conditions and representations set forth in the bid.

(See attached Resolution)

17. **AMENDMENT TO FAZIO MECHANICAL SERVICES CONTRACT – 12/19/2012 (FACILITIES)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Contract 0F2605 with Fazio Mechanical Services, Inc. (Planned Maintenance and Service for Chillers and Refrigeration Systems) previously approved for \$175,000 by the Board on December 19, 2012. The term of the contract is from January 1, 2013 through December 31, 2014.

Reason for the Amendment:

The purpose of this amendment is to add \$50,000 to address the unforeseen chiller repairs at the Administration Building, Pittsburgh Carrick High School, Pittsburgh Concord Pre K-5, Pittsburgh Pioneer / Pittsburgh South Brook 6-8, Pittsburgh Roosevelt 2-5, and others as needed in the District.

Original Item: (December 19, 2012)

Fazio Mechanical Services Inc. for \$175,000 per year for a total of \$350,000 for two years, from account line 6300-010-4600-431.

Amended Item: (November 26, 2013)

To add \$50,000 for year 2013 for the chiller repair work needed in the District. The total contract amount shall not exceed \$400,000 from account line 6300-010-4600-431.

18. **AMENDMENT TO AIR TECHNOLOGY, INC CONTRACT – 12/19/2012 (FACILITIES)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorized its proper officers to amend Contract 0F2626 with Air Technology, Inc., (Asbestos, Lead-based Paint and Mold Abatement and Remediation maintenance contract) previously approved for \$200,000 a year for two years by the Board on December 19, 2012. The term of the contract is from January 1, 2013 through December 31, 2014.

Reason for the Amendment:

The purpose of this amendment is to deduct \$50,000 from the 2013 portion of the contract. The additional monies will be used for other maintenance projects throughout the District.

Original Item: (December 19, 2012)

Air Technology, Inc. for \$200,000 per year for a total of \$400,000 for two years, from account line 6300-010-4600-431.

Amended Item: (November 26, 2013)

To deduct \$50,000 for year 2013 to fund additional maintenance projects throughout the District. The total contract amount shall not exceed \$350,000 from account line 6300-010-4600-431.

19. **AMENDMENT – REAL ESTATE TAX AND TIF MATTERS (FINANCE/LAW OFFICE)**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item 20, Real Estate Tax TIF Matters, Committee on Business and Committee on Finance. Last approved by the Board at its August 22, 2012 Legislative Meeting.

Reason for Amendment:

The District has incurred additional expenses and is projected to incur even more expenses throughout the remainder of 2013 for appraisals and appraisal reviews for tax assessment appeals. This is related to an unprecedented number of assessment appeals for 2013 due to the County allowing an extension of time for these appeals to be filed. Assessment appeal hearings are being held before the Appeals Board and in Court from 8 am to 5 pm throughout the week. It is critical that the District be represented at these hearings because the value at issue is significant. A reliable 2014 assessment of property values will provide the District the ability to levy a deliverable real estate millage. If no defense is presented at the hearings, assessments may be reduced to a level where the millage rate determined by the District under the Anti-Windfall statute will be too low and will not generate the necessary operating revenues for 2014. In addition, appeals that result in reduced assessment rates result in the District being liable for refunds, further eroding the District's revenues.

Original Item: (August 22, 2012)

RESOLVED, That the appropriate officers of the Board be authorized to enter into a contract with the Law offices of Ira Weiss, together with Ford & Council for professional services related to Real Estate Tax Matters, Bankruptcy Cases and Tax Increment Financing (TIF) Matters for the period beginning January 1, 2005, and to continue until such time as such representation is deemed unnecessary by the Board. The rate will be \$110.00 per hour plus expenses. The total contract amount is not to exceed \$250,000 per year, \$220,025.30 in 2006, \$334,000 in 2007 and \$265,000 in 2008, \$235,238.84 in 2009, \$270,238.84 in 2010 and \$550,000 in 2012 payable from 001-3300-010-2330-330.

Amended Item: (November 26, 2013)

RESOLVED, that the appropriate officers of the Board be authorized to enter into a contract with the Law Offices of Ira Weiss, together with Ford & Council for professional services related to Real Estate Tax Matters, Bankruptcy Cases and Tax Increment Financing (TIF) Matters for the period beginning January 1, 2005, and to continue until such time as such representation is deemed unnecessary by the Board. The rate will be \$110.00 per hour plus expenses. The total contract amount is not to exceed \$250,000 per year, \$220,025.30 in 2006, \$334,000 in 2007; \$265,000 in 2008, \$235,238.84 in 2009, \$270,238.84 in 2010, \$550,000 in 2012 and **\$425,000** in 2013 payable from 3300-010-2330-330.

INFORMATION ITEMS:

1. Travel Reimbursement Applications – November 2013
2. Travel Report – October, 2013

Respectfully submitted,
Floyd McCrea, Chairperson
Committee on Business and
Committee on Finance

Board Action Information Sheet

1

Action Item #
November 2013
Action Month



Amy Filipowski

Submitted By

Jerri Lynn Lippert

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address: Follett Software Company

1391 Corporate Dr.

McHenry, IL 60050

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$92,650.00</u>		Account Number(s)				
Rate of Payment _____ per _____		Resp.	Fund	Func.	Obj.	Amount
<input checked="" type="checkbox"/> General Fund:	<u>CIPD-Library Service</u>	<u>4803</u>	<u>010</u>	<u>2250</u>	<u>650</u>	<u>\$92,650.00</u>
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Account Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, Board authorization is requested to enter into a new contract with Follett. The District has been in partnership with Follett Destiny Library Management for the a number of years supporting the circulation and cataloging of library books. Follett Textbook Management will allow PPS to: 1) control textbook costs, 2) forecast needs based on enrollment and inventory, 3) manage textbooks as an asset, 4) streamline distribution and collection processes to save time and money, and 5) support resource accountability for teachers and students. The Textbook Manager will assist the district in saving money on textbooks. It puts print and digital materials n schools that need them, preventing unnecessary expenditures on replacements, and the money saved can help fund digital textbook initiatives. The cost of this contract will not exceed \$92,650 for the initial software contract and licensing. Each additional year will cost \$26,000.00.

Who will the services benefit?

PPS will benefit from this management software as well as teachers and students who will receive materials in a timely manner.

Where will the services occur? (location)

Services will occur throughout all PPS schools.

Mark Campbell

Additional person(s) accountable for this tab

Board Action Information Sheet

1

Action Item #

November 2013

Action Month

The operating period shall be from January 1, 2013 to January 1, 2014.

Explain why an external contract is necessary to provide these services?

An external contract is needed to purchase the software that only can be provided through external companies.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

The district has the potential to save a substantial amount of money by inventoring all of our textbooks and reallocating them to schools in need. It will eliminate the need to purchase a large amount of textbooks that are sitting at schools with reduced student populations.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Budget Analysis and Software Reports

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

PPS will review expenditures from previous years and analyze savings over a one year time period. The Textbook Manager will also provide reports through Destiny Software identifying inventory.

Board Action Information Sheet

Additional Information:

Follett will provide project management services in accordance with industry standard techniques. The Follett Project Manager is your district's central point of contact during the implementation of the Destiny Resource Management Solution, to guide and oversee the entire implementation.

Project Manager focuses on the following objectives:

- Facilitation of all project planning activities
- Creation of a Project Plan that is developed and agreed to in writing by both you and Follett
- Coordination of all internal resources to ensure that timelines and deadlines are met
- Successful completion of the project and written customer Acknowledgement of Delivery of the Destiny Resource Management Solution

Board Action Information Sheet

2

Action Item #
November, 2013
Action Month



Brian Glickman

Submitted By

Jody Buchheit Spolar

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Search Soft Solutions

47 Meridian Street, Suite 3067

Indianapolis, IN 46204

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$39,960.00</u>		Account Number(s)				
Rate of Payment _____ per _____		Resp.	Fund	Func.	Obj.	Amount
<input checked="" type="checkbox"/> General Fund:	<u>Human Resources</u>	<u>2800</u>	<u>010</u>	<u>2832</u>	<u>618</u>	<u>\$39,960.00</u>
	<u>Department</u>	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	<u>Account Name</u>	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Search Soft Solutions for a thirteen (13) month period from 12/1/2013 through 12/31/2014 for user license renewal for the Tracking System (ATS) to be used by Human Resources to provide a foundational system that will allow them to manage, screen and store applications for various hiring managers and user groups. Also, the software will allow the aligning of hiring processes to teacher effectiveness research and increase the capacity to efficiently manage the teacher certified professional eligible list.

Total contract amount shall not exceed \$39,960.00 chargeable to Account Number 001-2800-010-2832-618.

Who will the services benefit?

Human Resources and teacher effectiveness

Where will the services occur? (location)

Human Resources

Additional person(s) accountable for this tab

Board Action Information Sheet

2

Action Item #

November, 2013

Action Month

The operating period shall be from December 1, 2103 to December 31, 2014.

Explain why an external contract is necessary to provide these services?

Renewal of software license

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

The expected results of this contract are to provide a foundational system that allows HR to manage, screen and store applications for various hiring managers and user groups and to align hiring processes to teacher effectiveness research.

If this is a contract renewal, indicate the original objective of this activity:

To provide a Tracking System (ATS) to be used by Human Resources that will allow them to manage, screen and store applications for various hiring managers and user groups.

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

The use of the Search Soft applicant tracking system has increased HR's capacity to efficiently manage the teacher certified professional eligible list, to cultivate and communicate proactively with applicants, to update screening measures ensuing alignment with teacher effectiveness research and to store and capture data on applicants. The system also enhances HR's capability for applicant management and communications. HR staff, school based administrators, and other District hiring managers have benefitted from the use of Search Soft

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

3

Action Item #
November 2013
Action Month



Lisa Augustin

Submitted By
Jerri L. Lippert *Jr*
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address: Lancaster-Lebanon Intermediate Unit 13

1020 New Holland Avenue

Lancaster, PA 17601

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$55,616.00</u>		Account Number(s)				
Rate of Payment _____ per _____		Resp.	Fund	Func.	Obj.	Amount
<input checked="" type="checkbox"/> General Fund:	<u>CIPD</u>	<u>1300</u>	<u>010</u>	<u>2813</u>	<u>610</u>	<u>\$30,000.00</u>
	Department					
<input checked="" type="checkbox"/> Supplemental Fund		<u>4800</u>	<u>16T</u>	<u>2813</u>	<u>610</u>	<u>\$25,616.00</u>
	Account Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Board authorization is requested to purchase 4sight in order to provide schools with useful information to drive instruction and increase student performance. 4Sight Benchmark Assessments will be provided to schools on an opt-in basis during the 2013-2014 school year. 4Sight Assessments for grades 3-8 mirror the blueprint of the PSSA and provide an estimate of student performance on the PSSA. 4Sight also provides diagnostic information on PA Standards and specific sub-skills to guide classroom instruction and professional development efforts. In an effort to not increase the number of assessments students take, schools that choose to opt into administering the 4Sight, will be excluded from the December administration of the Math Unit Assessment (MUA) and Reading Unit Assessment (RUA). The second administration of the Classroom Diagnostic Tools (CDT) will be optional.

Who will the services benefit?

Students in grades 3-8

Where will the services occur? (location)

Throughout the District

Additional person(s) accountable for this tab

Board Action Information Sheet

3

Action Item #

November 2013

Action Month

The operating period shall be from _____ to _____.

Explain why an external contract is necessary to provide these services?

4Sight is Assessment Materials for the use in schools

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

4Sight Assessments for grades 3-8 mirror the blueprint of the PSSA and provide an estimate of student performance on the PSSA in order to provide schools with useful information to drive instruction and increase student performance.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

4

Action Item #
November 2013
Action Month



Michael McNamara

Submitted By

Vidya Patil

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Advantus Engineers

555 N. Bell Avenue

Carnegie, PA 15106

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input checked="" type="checkbox"/> EBE	<input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$150,000.00</u>		Account Number(s)				
Rate of Payment Hourly Rates <u>per</u> _____		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	Department _____	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	Account Name _____	6300	373	4400	330	\$150,000.00

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Authorization is requested to enter into an agreement with Advantus Engineers for "on-call" mechanical engineering design services to be used on an as-needed basis for 2014 and 2015 emergencies or unforeseen projects to include the preparation of engineered design documents for bidding purposes for replacement or renovation of central heating plants, central cooling plants, ventilation systems and temperature control systems. Other services under this agreement shall include bid evaluations, review and approval of shop drawings, payment requisitions and submittals, coordination of pre-bid and construction meetings, field surveys, reports, recommendations to solve mechanical problems, cost estimates, and periodic site visits and inspections, construction administration services and final sign-offs for unforeseen projects throughout the school district.

Contract Amount not to exceed \$150,000.00

Contract Period: January 1, 2014 to December 31, 2015

Who will the services benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the services occur? (location)

These services will occur at various schools as may be required to resolve emergencies or unforeseen projects.

Wayne W. Wehrle Jr.

Additional person(s) accountable for this tab

Board Action Information Sheet

4

Action Item #

November 2013

Action Month

The operating period shall be from January 1, 2014 to December 31, 2015.

Explain why an external contract is necessary to provide these services?

No internal design services available.

Indicate process for making recommendation:

☐ Negotiated

☒ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Results of this activity will include engineered design documents for bidding purposes, including drawings, specifications and "as-built" documentation.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Compliance with project requirements, applicable building and design codes within acceptable standards of practice

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Plans, specifications, and project documents archived at Facilities/Plant Operations Division office.

Board Action Information Sheet

5

Action Item #
November 2013
Action Month



Michael McNamara

Submitted By

Vidya Patil

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Guardian Protection Services

174 Thorn Hill Road

Warrendale, PA 15086

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$139,334.40</u>		Account Number(s)				
		Resp.	Fund	Func.	Obj.	Amount
Rate of Payment <u>Quarterly</u> per _____						
<input checked="" type="checkbox"/> General Fund:		<u>6300</u>	<u>010</u>	<u>2610</u>	<u>350</u>	<u>\$139,334.40</u>
	Department _____	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund		_____	_____	_____	_____	_____
	Account Name _____	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED that the appropriate officers of the Board be authorized to enter into an agreement with Guardian Protection Services to provide monitoring and reporting services for 82 fire alarm systems and 81 burglar alarm systems throughout the District, to include all open schools, non-school buildings, and closed facilities.

Payments in the amount of \$6,966.72 are to be paid quarterly. The contract reflects \$27,866.88 in base fees/year (\$139,334.40 for five years).

Contract Amount not to exceed \$139,334.40

Contract Period: January 1, 2014 - December 31, 2018

See "Additional Information".

Who will the services benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the services occur? (location)

These services will occur at various locations throughout the District as needed.

Earl Matthews

Additional person(s) accountable for this tab

Board Action Information Sheet

5

Action Item #

November 2013

Action Month

The operating period shall be from January 1, 2014 to December 31, 2018.

Explain why an external contract is necessary to provide these services?

No internal monitoring services available.

Indicate process for making recommendation:

☐ Negotiated

☒ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Building security monitoring services to detect unauthorized entry and to provide life safety fire detection.

If this is a contract renewal, indicate the original objective of this activity:

Building intrusion and fire detection

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

Objectives met by monitoring and detection of unauthorized building intrusion and fire detection.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Performance will be evaluated on acceptance of professional practices.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Monitoring and reporting services for building intrusion detection at various locations during non-school or unoccupied hours and the fire detection on a twenty-four-hour, seven-day basis.

PPS SCHOOLS FOR GUARDIAN MONITORING

No.	BUILDING NAME	Fire Alarm	Burglar Alarm	Address
1	Allderdice High School	X	X	2409 Shady Ave. 15217
2	Allegheny Main Building	X	X	810 Arch St. 15217
3	Allegheny Annex	X	X	810 Arch St. 15217
4	Arlington 3-8	X	X	2500 Jonquil Way 15210
5	Arlington ECC	X	X	2429 Charcot St. 15210
6	Arsenal PreK-5	X	X	215 - 39th St. 15201
7	Banksville K-5	X	X	1001 Carnahan Rd. 15216
8	Baxter (SAC)	X	X	925 Brushton Ave. 15208
9	Beechwood PreK-5	X	X	810 Rockland Ave. 15216
10	Brashear H. S./South Hills 6-8	X	X	590 Crane Ave. 15216
11	Brookline PreK-8	X	X	500 Woodburne Ave. 15226
12	Carmalt PreK-8	X	X	1550 Breining St. 15226
13	CAPA 6-12	X	X	111 Ninth St. 15222
14	Carrick H.S.	X	X	125 Parkfield St. 15210
15	Chartiers ECC	X	X	3799 Chartiers Ave. 15204
16	Clayton CEP	X	N/A	1901 Clayton Ave. 15214
17	Colfax K-8	X	X	2332 Beechwood Blvd. 15217
18	Concord PreK-5	X	X	2350 Brownsville Rd. 15210
19	Conroy	X	X	1398 Page St. 15233
20	Crescent ECC	X	X	8080 Bennett St. 15221
21	Dilworth PreK-5	X	X	6200 Stanton Ave. 15206
22	Faison K-5	X	X	7430 Tioga St. 15208
23	Fulton PreK-5	X	X	5799 Hampton St. 15206
24	Grandview K-5	X	X	845 McLain St. 15210
25	Greenfield PreK-8	X	X	1 Alger St. 15207
26	Greenway (PCA) 6-8	X	X	1463 Chartiers Ave. 15220
27	King PreK-8	X	X	50 Montgomery Pl. 15212
28	Langley K-8	X	X	2940 Sheraden Blvd. 15204
29	Liberty K-5	X	X	601 Filbert St. 15232
30	Lincoln PreK-5	X	X	328 Lincoln Ave. 15208
31	Linden K-5	X	X	725 S. Linden Ave. 15208
32	Manchester PreK-8	X	X	1612 Manhattan St. 15233
33	Mifflin PreK-8	X	X	1290 Mifflin Rd. 15207
34	Miller/McKelvy PreK-5	X	X	2055 Bedford Ave. 15219
35	Minadeo PreK-5	X	X	6502 Lilac St. 15217
36	Montesorri PreK-8	X	X	201 S. Graham St. 15206
37	Morrow PreK-8	X	X	1611 Davis Ave. 15212
38	Obama 6-12	X	X	515 N. Highland Ave. 15206
39	Oliver CWA	X	X	2323 Brighton Rd. 15212
40	Perry High School	X	X	3875 Perrysville Ave. 15214
41	Phillips K-5	X	X	1901 Sarah St. 15203
42	Pioneer/ SouthBrook 6-8	X	X	779 Dunster St. 15226
43	Morrow @ Rooney K-5	X	X	3530 Fleming Ave. 15212
44	Roosevelt (New) 2-5	X	X	17 W. CherryHill St. 15210
45	Roosevelt (Old) PreK-1	X	X	200 The Boulevard 15210
46	Schiller 6-8	X	X	1018 Peralta St. 15212
47	Sci-Tech (Frick) 6-12	X	X	107 Thackeray St. 15213
48	Spring Garden ECC	X	X	1501 Spring Garden Ave. 15212
49	Spring Hill K-5	X	X	1351 Damas St. 15212

PPS SCHOOLS FOR GUARDIAN MONITORING

50	Sterrett 6-8	X	X	7100 Reynolds St. 15208
51	Sunnyside PreK-8	X	X	4801 Stanton Ave. 15201
52	University Prep @ Milliones 6-12	X	X	3117 Center Ave. 15219
53	Weil PreK-5	X	X	2250 Center Ave. 15219
54	West Liberty K-5	X	X	785 Dunster St. 15226
55	Westinghouse 6-12	X	X	1101 N. Murland Ave. 15208
56	Westwood K-5	X	X	508 Shadyhill Rd. 15205
57	Whittier K-5	X	X	150 Meridan St. 15211
58	Woolslair K-5	X	X	501 Fortieth St. 15224

Total School Buildings	58	57
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Total Non-school Buildings	5	5
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Total Closed Buildings	19	19
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GRAND TOTAL	82	81
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PPS ADMININISTRATION BUILDINGS FOR GUARDIAN MONITORING

No.	BUILDING NAME	Fire Alarm	Burglar Alarm	Address
1	Administration Building	X	X	341 Bellefield Ave.
2	Central Food	X	X	8 S. 13th St.
3	Cupples Stadium	X	X	800 E. Carson St.
4	Service Center	X	X	1305 Muriel St.
5	South Transition Center	X	X	930 Carson St.

Totals	5	5
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PPS CLOSED BUILDINGS FOR GUARDIAN MONITORING

No.	BUILDING NAME	Fire Alarm	Burglar Alarm	Address
1	Belmar	X	X	7109 Hermitage St.
2	Beltzhoover	X	X	320 Cedarhurst St.
3	Bonair	X	X	252 Fordyce St.
4	Burgwin	X	X	5401 Glenwood Ave.
5	Columbus	X	X	1805 Buena Vista St.
6	Fort Pitt	X	X	5101 Hilcrest St.
7	Gladstone	X	X	327 Hazelwood Ave.
8	Homewood	X	X	7100 Hamilton Ave.
9	Knoxville	X	X	90 Georgia St.
10	Madison	X	X	3401 Milwaukee St
11	Mann	X	X	2819 Shadeland Ave.
12	McNaugher	X	X	2610 Maple st.
13	Morningside	X	X	1802 Jancey st.
14	Murray	X	X	800 Rectenwald St.
15	Northview	X	X	310 Mt. Pleasant Rd.
16	Rogers	X	X	5525 Columbo St.
17	Schaeffer	X	X	1235 Clairhaven St.
18	Sheraden	X	X	3128 Allendale St.
19	Stevens	X	X	822 Crucible St.

Totals 19 19

Board Action Information Sheet

6

Action Item #
November 2013
Action Month



Michael McNamara
Submitted By
Vidya Patil
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Olander Engineering Inc

227 E. Main Street

Carnegie, PA 15106

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$100,000.00</u>		Account Number(s)				
		Resp.	Fund	Func.	Obj.	Amount
Rate of Payment <u>Hourly Rates</u> <u>per</u> _____						
<input type="checkbox"/> General Fund: _____		_____	_____	_____	_____	_____
Department _____		_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund _____		6300	373	4400	330	\$100,000.00
Account Name _____		_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Authorization is requested to enter into an agreement with Olander Engineering, Inc. for "on-call" mechanical engineering design services to be used on an as-needed basis for 2014 and 2015 emergencies or unforeseen projects to include the preparation of engineered design documents for bidding purposes for replacement or renovation of central heating plants, central cooling plants, ventilation systems and temperature control systems. Other services under this agreement shall include bid evaluations, review and approval of shop drawings, payment requisitions and submittals, coordination of pre-bid and construction meetings, field surveys, reports, recommendations to solve mechanical problems, cost estimates, and periodic site visits and inspections, construction administration services and final sign-offs for unforeseen projects throughout the school district.

Contract Amount not to exceed \$100,000.00

Contract Period: January 1, 2014 to December 31, 2015

Who will the services benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the services occur? (location)

These services will occur at various schools as may be required to resolve emergencies or unforeseen projects.

Wayne W. Wehrle Jr.

Additional person(s) accountable for this tab

Board Action Information Sheet

6

Action Item #

November 2013

Action Month

The operating period shall be from January 1, 2014 to December 31, 2015.

Explain why an external contract is necessary to provide these services?

No internal design services available.

Indicate process for making recommendation:

☐ Negotiated

☒ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Results of this activity will include engineered design documents for bidding purposes, including drawings, specifications and "as-built" documentation.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Compliance with project requirements, applicable building and design codes within acceptable standards of practice

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Plans, specifications, and project documents archived at Facilities/Plant Operations Division office.

Board Action Information Sheet

7

Action Item #
November 2013
Action Month



Susan Chersky

Submitted By

Linda Lane

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

CPI Creative

336 1st Street

Pittsburgh, PA 15213

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input checked="" type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$85,000.00</u>		Account Number(s)				
Rate of Payment <u>65.00</u> per hour		Resp.	Fund	Func.	Obj.	Amount
<input checked="" type="checkbox"/> General Fund:	<u>Comm & Marketing</u>	<u>4017</u>	<u>010</u>	<u>2823</u>	<u>330</u>	<u>\$5,000.00</u>
	<u>Department</u>	<u>var</u>	<u>var</u>	<u>var</u>	<u>var</u>	<u>\$80,000.00</u>
<input type="checkbox"/> Supplemental Fund						
Account Name						

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Authorization is needed to enter into a 2-year professional services "on-call" contract with graphic design firm CPI Creative. "On-call" graphic design expertise is necessary to support the Communications and Marketing Department, schools and other District departments by providing services such as design, web production services and specialized printing/promotional services. Services shall be provided on an "as needed" basis and will be coordinated through the Communications Department to ensure the appropriate use of the District's graphic standards, the most cost effective approach and accuracy/consistency of information. By engaging in this "not to exceed" contract the District will continue to streamline the use of external graphic design consultants, increase the ability of schools and departments to access and use graphic design services and continue to support communications efforts around District reform work such as Envisioning, Empowering Effective Teachers and Equity.

Who will the services benefit?

District employees by creating a user-friendly approach to creating school and department communications materials. Provide external stakeholders with professional, thoughtful and cohesive information.

Where will the services occur? (location)

Services will be coordinated through the Communications and Marketing department.

Additional person(s) accountable for this tab

Board Action Information Sheet

7

Action Item #

November 2013

Action Month

The operating period shall be from November 27, 2013 to November 30, 2015.

Explain why an external contract is necessary to provide these services?

Current District staff do not have the skill nor capacity in the area of graphic design to effectively perform the level of unique and special activity needed for this area of communications and marketing.

Indicate process for making recommendation:

☐ Negotiated

☐ Solicited Proposals

☒ Competitive Bid

Describe the expected results of this activity:

As a result of this contract, schools and departments will have access to one graphic design firm and the Division of Communications and Marketing will have oversight on the design and delivery of services ensuring the proper use of the District's graphic standards, the most cost effective approach and ensure consistency in all internal and external communications.

If this is a contract renewal, indicate the original objective of this activity:

The objective was for CPI Creative to serve as an "on-call" graphic design firm that provides support to departments and schools by creating collateral materials such as brochures, web graphics, promotional items, bus shelter ads, postcards, etc. while also staying within budget, delivering on time and meeting individual project objectives

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

CPI Creative successfully met their objective for each project by delivering a quality end product including: a Parent Policy and Parent Anti-bullying brochure, Take a Father to School Day, Summer Dreamer's Academy, the Gifted and Talented Office, the Arts Department, Early Childhood Education, Payroll Department and Employee Benefits. Each project was with in budget, on time and aligned with the District's graphic standards and key messages.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Ongoing evaluation will occur based on (1) ability to meet school/depart.needs (2) presentation of materials in a timely fashion, (2) accuracy of presented materials, (3) alignment w/project objectives, (4) alignment to district standards/key messages, (5) ability to maintain dialogue w/communications staff (6) ability to stay within budget

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

The materials defined by project team will be presented to project manger/principal leading work product including Communications and Marketing staff.

Board Action Information Sheet

Additional Information:

Explanation of Various Account Line

The Various Account line option for this contract is to allow a variety of departments and schools that call on Communications & Marketing for support to have access to a graphic designer. This allows these departments and schools to use their own Professional Services budget line to cover expenses while ensuring the Communications & Marketing Department provides oversight and project management support.

CPI Creative Description

CPI, a PA-based WBE with over 19 years experience, has been providing creative strategies, branded merchandise and apparel, and graphic design to a diverse client base ranging from health care, oil and gas, finance, defense, academia, gaming, government, and not-for-profit. The CPI in-house sourcing and graphic design team is experienced in understanding our client's goal, maintaining brand integrity, and providing the services necessary to enhance our client's competitive advantage in the marketplace. Carol Philp, CPI Creative's president, has a background in public education, which allows the CPI team to gain a better understanding of the needs of the District.

CPI has a wide variety of design capabilities including, but not limited to, corporate identity packages, event invitation packages, annual reports brochures, manuals, business cards and stationery, and program and campaign development, as well as creative services for promotional products.

CPI Creative has been providing design services for the Pittsburgh Public Schools since 2008. In addition to a number of different projects, CPI Creative has helped launch programs such as the Summer Dreamers Academy, the Advanced Placement Program, and the Arts Education Program. Throughout the years of working with the Pittsburgh Public Schools, CPI Creative has gained an understanding of the District's needs, and also has an understanding of our graphic standards and budget constraints.

Board Action Information Sheet

8

Action Item #
November 2013
Action Month



Susan Dobies-Sinicki

Submitted By

Jody Buchheit Spolar

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

UPMC LifeSolutions

US Steel Tower, 8th Floor 600 Grant St.

Pittsburgh, PA 15219

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input checked="" type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$140,868.00</u>		Account Number(s)				
Rate of Payment <u>\$11,739.00</u> per <u>quarterly bill</u>		Resp.	Fund	Func.	Obj.	Amount
<input checked="" type="checkbox"/> General Fund:	<u>Employee Relations</u>	<u>2800</u>	<u>010</u>	<u>2340</u>	<u>330</u>	<u>\$140,868.00</u>
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Account Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

That the appropriate officers of the Board be authorized to enter into an agreement with UPMC LifeSolutions whereby during the period of January 1, 2014 through December 31, 2016, staff at UPMC LifeSolutions will implement the School District's Employee Assistance Program (EAP) for the confidential consultation and referral, if necessary, of employees who are experiencing personal problems. EAP LifeSolutions will support District wellness initiatives providing expertise and resources. Total contract amount is not to exceed \$140,868.00 from account line 2700-010-2340-330. The District will be billed quarterly for the next three years (2014, 2015, 2016) for EAP services provided to employees.

Services outside the scope of this agreement including but not limited to crisis debriefing shall be billed on a separate basis at the hourly rate of \$140.00 per hour but not to exceed 38.5 hours each year (2014, 2015, 2016) or \$5,390.

Who will the services benefit?

All full time employees.

Where will the services occur? (location)

Additional person(s) accountable for this tab

Board Action Information Sheet

8

Action Item #

November 2013

Action Month

The operating period shall be from 1/1/2014 to 12/31/2016.

Explain why an external contract is necessary to provide these services?

The District does not provide this service. External providers of EAP LifeSolutions services enhance confidentiality and thus generate greater employee participation.

Indicate process for making recommendation:

☐ Negotiated

☒ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

To implement the School District's Employee Assistance Program.

If this is a contract renewal, indicate the original objective of this activity:

Providing an Employee Assistance Program (EAP) to all employees complies with the Wellness Policy adopted by the Board on August 24, 2005, specifically Key Goal Area 6: Health Promotion. The original objective was to have an annualized impact rate of 2%

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

The annual utilization rate of 2.9% exceeded the 2% target. This represents face-to-face counseling services. The annualized impact rate of 44% represents all EAP services, including training and workshops, supervisor consultations and services to administration. Satisfaction surveys shared with the District indicate a positive response from employees with respect to their satisfaction with the EAP.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

The provider submits quarterly utilization reports designed to meet District requirements. Additionally, employees who utilize the service are asked to complete satisfaction surveys which are shared with the District.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

9

Action Item #
November 2013
Action Month



Pamela R. Capretta

Submitted By

Ronald J. Joseph

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Allegheny Intermediate Unit

475 East Waterfront Drive

Homestead, PA 15120

Indicate the category of this contract:

☐

NEW

☒

RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County

☐

Security Clearance has been obtained ☐ Resume is attached

☐

Security Clearance will be obtained before contractor begins work

☒

Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$20,000.00</u>		Account Number(s)				
		Resp.	Fund	Func.	Obj.	Amount
Rate of Payment _____ per _____						
<input checked="" type="checkbox"/> General Fund:	<u>Finance</u>	<u>3300</u>	<u>010</u>	<u>2330</u>	<u>530</u>	<u>\$20,000.00</u>
	<u>Department</u>	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	<u>Account Name</u>	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Board authorization is requested to enter into an agreement with the Allegheny Intermediate Unit (AIU) and Pittsburgh Mailing to handle the Homestead /Farmstead mailing requirements of Act I of 2006.

The operating period shall be from December 1, 2013 through November 30, 2014. The total cost shall not exceed \$20,000.00 chargeable to Account Number 001-3300-010-2330-530.

Who will the services benefit?

Taxpayers

Where will the services occur? (location)

Administration Building

Additional person(s) accountable for this tab

Board Action Information Sheet

9

Action Item #

November 2013

Action Month

The operating period shall be from December 1, 2013 to November 30, 2014.

Explain why an external contract is necessary to provide these services?

Taypayers must be notified within a specified timeframe.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No


If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

10

Action Item #
November 2013
Action Month



Ronald J. Joseph 
Submitted By
Ronald J. Joseph
Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students ☐ Outside Firm or Person
☐ Other Staff ☐ Parents

Name: _____
Address: _____

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	_____	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____	_____	_____	_____	_____
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the daily payments made in October in the amount of \$49,968,273.47 be ratified, the payments having been made in accordance with the Rules of the Board and the Public School Code.

Who will this benefit?

Where and when will the activities/services occur? (location)

Additional person(s) accountable for this tab

Board Action Information Sheet

11

Action Item #
November 2013
Action Month



Michael McNamara
Submitted By
Vidya Patil
Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers
☐ Other Staff

☐ Students
☐ Parents

☐ Outside Firm or Person

Name: Various
Address: _____

- ☐ Security Clearance has been obtained.
☒ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

☐ Resume is attached.

Payment Data

Total Cost This Action:		Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund						
	Department					
<input checked="" type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

APPROVAL OF ADDITIONS TO CONSTRUCTION PROJECTS

0 Additive Change Orders = \$ -0-

4 Deductive Change Orders = \$ (19,398.00)

TOTAL \$ (19,398.00)

Who will this benefit?

Where and when will the activities/services occur? (location)

Daryl Saunders
Additional person(s) accountable for this tab

CHANGE ORDER REPORT 1352
Approvals recommended in accordance with
Change Order Policy effective date 2/23/11

SCHOOL NAME	DESCRIPTION	ADD \$	DEDUCT \$	APPROVAL
PITTSBURGH CAPA 6-12 Courtyard Water Infiltration Repairs Air Technology, Inc. 0F2696	Deduct. Delete cost of new threshold. Existing aluminum threshold salvaged and reused.		\$ (325.00)	Director of Facilities/Plant Operations
PITTSBURGH PERRY HIGH SCHOOL Interior Renovations East West Manufacturing & Supply Co., Inc. 0F1233	Deduct. Extra work necessary to start the supply fans and associated variable frequency drives on this project. This work had to be rescheduled to avoid disruption of school. <i>This entry was duplicated in error on July and August reports.</i>		\$ (1,923.00)	Director of Facilities/Plant Operations
PITTSBURGH SCHILLER 6-8 Roof Replacement Stringert, Inc. 0F2674	Reduction in scope of work. Existing drains and flashing found to be in good condition upon examination during construction, and their replacement determined not necessary.		\$ (10,150.00)	Director of Facilities/Plant Operations
VARIOUS SCHOOLS (Greenway) Backflow Preventors Air Technology, Inc. 0F2689	Reduction in scope of work. Length of fencing for concrete vault, concrete footers for fence posts and painting.		\$ (7,000.00)	Director of Facilities/Plant Operations
TOTAL			\$ (19,398.00)	

Board Action Information Sheet

12

Action Item #

November 2013

Action Month



Nicholas Vacsulka

Submitted By

Ronald J. Joseph

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	_____	Account Number(s):				
<input checked="" type="checkbox"/> General Fund	<u>Plant Operations</u>	<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>	<u>6601</u>	<u>010</u>	<u>2620</u>	<u>621</u>	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	<u>Name</u>	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
	<u>Name</u>	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to authorize signature of a Customer Consent Agreement acknowledging the takeover of the Hess Corporation's Marketing Division by Direct Energy LLC creating a new wholly-owned Subsidiary named Hess Energy Marketing LLC or "HEM" with all other terms and conditions, including price remaining the same for the remainder of the Hess Natural Gas Basis Agreement. The current agreement began January 1, 2013 and expires December 31, 2014, and is for the supply of natural gas to the District's nineteen Columbia Gas served buildings under the Natural Gas Basis Agreement.

Total costs vary upon actual consumption at District facilities, payable from Account 6601-010-2620-621.

Who will this benefit?

All students benefit from lower natural gas costs for the remainder of the contract.

Where will the activities/services occur and how was this school/location selected? (if applicable)

All Nineteen Columbia Gas served builings throughout the District.

Ted Lohner

Additional person(s) accountable for this tab

Forward Thinking Energy



August 28, 2013

386921

Ted Lohner
The School District of Pittsburgh
8 South 12 Street
Pittsburgh, PA 15203

Dear Ted:

Direct Energy Business, LLC ("Direct Energy") and Hess Corporation ("Hess") are pleased to announce our agreement for Direct Energy to acquire Hess' Energy Marketing business. This is an exciting step forward for customers of both Direct Energy and Hess' Energy Marketing business. The combined businesses will provide customers across all of our markets with access to a full suite of electricity, natural gas, and energy solutions offerings, as well as the benefits that come from our collective operational expertise and assets.

Pursuant to the transaction described above (the "Transaction"), and subject to regulatory approvals, Hess will transfer and assign its rights and obligations under its existing contracts to a new wholly-owned subsidiary, Hess Energy Marketing, LLC ("HEM"). Upon consummation of the Transaction, HEM will become a wholly owned subsidiary of Direct Energy. Subject to any applicable consent requirements, effective on the date that supply service under your contract is transferred by the applicable utility from Hess to HEM, which is anticipated to occur on or after October 1, 2013, HEM will assume the performance of all rights and obligations under your contract, and will continue to supply service under the same terms and conditions, including price. You can look forward to the same high standards of service and operational excellence from HEM that you have come to expect from Hess. We believe it is important to maintain strong relationships with our customers and will work to minimize any changes to your existing relationships.

Inquiries and/or notices to HEM may be directed to:

HESS ENERGY MARKETING, LLC
One Hess Plaza
Woodbridge, NJ 07095
QCSTeam@hess.com
1-800-HESS-AOK (1-800-437-7265)

We are writing to notify you of the Transaction, and to request your consent to assign your contract from Hess to HEM pursuant to the enclosed Consent. Please sign the enclosed Consent and return the executed copy via the enclosed self-addressed stamped envelope or via email to CentralConsent@hess.com.

If you have any questions regarding this letter or the Consent, please feel free to contact Hess' Quality Customer Service Team toll-free at 1-800-HESS-AOK (1-800-437-7265) or by email at QCSTeam@hess.com.

Very truly yours,

HESS CORPORATION

HESS ENERGY MARKETING, LLC

By:

Name: Chris Baldwin
Title: Senior Vice President
Marketing and Refining

By:

Name: John Schultz
Title: Vice President
Hess Energy Marketing



386921

CONSENT

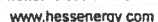
Reference is made to the commodity supply agreement(s) between Hess Corporation ("Hess") and The School District of Pittsburgh ("Customer"), pursuant to which the parties agreed to the terms and conditions for the supply by Hess to Customer of electricity and/or natural gas (together with any schedules and/or attachments thereto, and as amended from time to time, the "Base Contract(s)"). The Base Contract(s), together with all transactions thereunder, constitute the "Contract."

Customer hereby (i) consents to the assignment by Hess Corporation ("Hess") of Hess' right, title and interest in the Contract to Hess Energy Marketing, LLC ("HEM") effective on the date that supply service under the Contract is transferred by the applicable utility from Hess to HEM (the "Assignment Effective Date"), which is anticipated to occur on or after October 1, 2013, (ii) accepts HEM as the counterparty under the Contract in place of Hess as described in the accompanying letter, and (iii) effective on the Assignment Effective Date, releases Hess from all claims, obligations or liabilities arising out of or relating to the Contract.

Agreed and accepted this
 ___ day of _____, 2013

THE SCHOOL DISTRICT OF PITTSBURGH

By: _____
 Name:
 Title:



Time 2:24:26PM

☐ New ☒ Renewal

Billing Contact

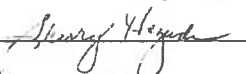
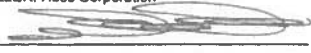
Billing Address: PO Box 836, Ellwood City, PA 16117

Easy

This Transaction Confirmation confirms the terms of the Gas Transaction entered into between Hess Corporation ("Seller"), and the customer above ("Buyer" or "Customer") pursuant to the terms of the Base Agreement for the Purchase and Sale of Natural Gas between Buyer and Seller dated 02/25/2010 as may be amended. The Purchase Price excludes Utility distribution charges and Taxes that are or may be the responsibility of Buyer. Gas volumes will be adjusted for Utility line loss, where applicable. The prices listed below are based on market conditions as of the time, stated above, that this Transaction Confirmation was issued and may be adjusted by Seller to reflect market conditions as of the date it is executed and returned by Buyer. THIS TRANSACTION CONFIRMATION WILL NOT BE EFFECTIVE UNTIL SIGNED BY BOTH PARTIES.

Service Locations (Additional pages may be attached if necessary)	Service Address	Utility Account No	Rate
	2500 Jonquill Way	12983872-003	Unknown
	2429 Charcot Street	13335424-003	Unknown
	1001 Camahan Road	12983871-001	Unknown
	810 Rockland Avenue	12983878-001	Unknown
	320 Cederhurst Street	10106812-001	Unknown
	320 Cederhurst Street	12983882-002	Unknown
	252 Fordyce Street	10058348-003	Unknown
	590 Crane Avenue	12983879-001	Unknown
	1583 Breining Street	12983867-001	Unknown
	125 Parkfield Street	10068801-002	Unknown
	125 Parkfield Street	12983869-002	Unknown
	3799 Chartiers Avenue	12983899-002	Unknown
	2350 Brownsville Road	12983864-001	Unknown
	324 Charles Street	12983853-007	Unknown
	1611 Davis Avenue	12984083-002	Unknown
	800 Rectenwald Street	12983847-001	Unknown
	2140 Sawmill Run Boulevard	12983889-002	Unknown
	775 Dunster Street	12983846-001	Unknown
	930 Carson Street	10098010-002	Unknown
	17 Cherry Hill Street	16049690-003	Unknown
Delivery Period	<p>Begin 01/01/2013 End: 12/31/2014 The service start date hereunder will be the date that the Utility enrolls Customer for Seller's service. Seller will request the Utility to enroll Customer on the first meter read date within the Delivery Period.</p> <p>Upon the expiration of the Delivery Period, this Transaction shall continue for successive one month terms (collectively the "Renewal Term") until either Party notifies the other Party in writing of its intention to terminate at least 15 days prior to the end of the Delivery Period or 15 days prior to the end of each successive month.</p>		

	<p>Renewal Term. The termination date shall be the next effective drop date permitted by the Utility. All terms of the Agreement will remain in effect through the termination date as set by the applicable Utility. During the Renewal Term, the Purchase Price for each successive month Renewal Term will be the then Market Price for delivery to the Delivery Point, unless otherwise agreed to in writing by the Parties.</p>																																			
Delivery Point	CPATCO/NOM GRP 2608																																			
Contract Quantity (Dth)	<p>Buyer and Seller agree that the Contract Quantity purchased and received means a positive volume up to or greater than the estimated quantities listed below, provided that for purposes of determining whether a Material Usage Deviation has occurred and for purposes of calculating Liquidation Value, Contract Quantity shall be determined by reference to the applicable estimated quantity(ies) listed below.</p> <table border="1"> <thead> <tr> <th></th><th>Daily</th><th>x</th><th>Monthly</th><th></th></tr> </thead> <tbody> <tr> <td>January</td><td>19,935</td><td></td><td>July</td><td>575</td></tr> <tr> <td>February</td><td>18,127</td><td></td><td>August</td><td>291</td></tr> <tr> <td>March</td><td>9,286</td><td></td><td>September</td><td>472</td></tr> <tr> <td>April</td><td>8,705</td><td></td><td>October</td><td>1,841</td></tr> <tr> <td>May</td><td>2,409</td><td></td><td>November</td><td>6,178</td></tr> <tr> <td>June</td><td>776</td><td></td><td>December</td><td>10,662</td></tr> </tbody> </table>		Daily	x	Monthly		January	19,935		July	575	February	18,127		August	291	March	9,286		September	472	April	8,705		October	1,841	May	2,409		November	6,178	June	776		December	10,662
	Daily	x	Monthly																																	
January	19,935		July	575																																
February	18,127		August	291																																
March	9,286		September	472																																
April	8,705		October	1,841																																
May	2,409		November	6,178																																
June	776		December	10,662																																
Tax Exemption Status	<input type="checkbox"/> Non-exempt <input type="checkbox"/> Exempt If exempt, must attach certificate.																																			
Purchase Price	Nymex Plus: \$0.317 /Dth																																			
Special Provisions	<p>NYMEX PlusPricing: Your "Responsible Trigger Contact(s)" have been identified as Ted Lohner [tlohner1@pghboe.net]. Seller will generate a confirmation to be sent to your Responsible Trigger Contact each time the Commodity charge is fixed ("Trigger Confirmation"). Each such Trigger Confirmation is to be regarded as a part of this Transaction Confirmation and is binding upon receipt by Buyer. Any notices regarding those Trigger Confirmations must be sent to trigger@hess.com. Changes to the Responsible Trigger Contact must be communicated in writing through your Hess Account Manager.</p> <p>The Purchase Price for the Contract Quantity, unless otherwise specified in this Transaction Confirmation, will equal the sum of a Commodity charge and a Basis charge, subject to the date restrictions below. The per Dth Commodity charge may be set by agreement of the Parties at any time prior to 1:00 PM on the expiration date of the applicable month's New York Mercantile Exchange ("NYMEX") futures contract. If the Parties do not agree on a price by 1:00 PM on the expiration date for the applicable month, the Commodity charge for that month will default to the settlement price on the expiration date of the month's NYMEX natural gas futures contract. The Basis charge will be \$0.317 per Dth for the Delivery Period.</p> <p>Date Restrictions: Buyer acknowledges that the Commodity charge may not be set (fixed) for more than 36 months but in no event beyond the "Max Commodity Date". The Max Commodity Date is defined as the latest date up to which Buyer may fix the Commodity charge, and is posted on the secure section of HessEnergy.com. The Max Commodity Date is currently 12/31/2014. Seller reserves the right to amend these date restrictions at its sole discretion.</p> <p>The Buyer acknowledges that it is acting for its own account, and it has made its own independent decisions and that Seller is not acting as a fiduciary, financial, investment or commodity trading advisor for it in connection with the negotiation and execution of this Transaction Confirmation, nor will any communication (written or oral) received from the Seller be deemed to be an assurance or guarantee as to any results expected from executing this Transaction Confirmation.</p> <p>Change in Utility Account Numbers:</p> <p>The account number for a Service Location shall be the Utility Account Number set forth in the Service Locations section above or as attached, as applicable, or any replacement account number issued by the Utility from time to time.</p> <p>PENNSYLVANIA: In case of emergencies or leaks please contact your local Utility directly. For inquiries related to your purchase please contact Hess at the address above. For general inquiries related to the sale and delivery of gas, you may call the Pennsylvania Public Utility Commission (PAPUC) at 1-800-782-1110, write to the PAPUC, Bureau of Consumer Services, P.O. Box 3265, Harrisburg, Pa.</p>																																			

	<p>17105-3265 or visit the PAPUC web site at http://www.puc.state.pa.us.</p> <p>Buyer affirmatively represents and acknowledges that: (a) it is not considered a "small business" customer as defined by the Pennsylvania PUC; (b) it is not served under a residential, small business, small commercial or small industrial rate classification; (c) any rights to a rescission period, longer grace periods or notice periods afforded to such customers do not apply; and (d) it had a maximum registered consumption more than 300 Mcf (or equivalent) during the prior twelve month period.</p> <p>Full Plant Requirements - No GSA</p> <p>Delivery Point: Consistent with FERC requirements, Seller shall have the right (but not the obligation), to select or change a Delivery Point to a point where Buyer may receive Gas that is outside the jurisdictional limits of the municipality or other jurisdiction where a Service Location under this Transaction Confirmation is located, which shall constitute a Delivery Point at which title, control, possession and risk of loss will pass to Buyer as further provided in the Agreement.</p>
<p align="center">PLEASE SIGN AND RETURN THIS TRANSACTION CONFIRMATION LETTER BY FACSIMILE TO 412-494-7201 .</p>	
<p>BUYER: School District of Pittsburgh, The</p> <p>By: <u></u></p> <p>Print Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>SELLER: Hess Corporation</p> <p>By: <u></u></p> <p>Print Name: _____</p> <p>Title: _____</p> <p>Date: <u>10-2-2012</u></p>

Approved as to form: 
Solicitor

Board Action Information Sheet

13

Action Item #

November 2013

Action Month



Ronald J. Joseph/ra Weiss

Submitted By

Ronald J. Joseph/Ira Weiss

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>					
<input type="checkbox"/> Supplemental Fund						
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

Board approval is requested for the School District to participate in a pilot a study for school bus arrival time and parental engagement under the auspices of the Carnegie Mellon University HCI Institute and the School of Design. This project will be a study to assess parent reaction to real time arrival information for school buses. The study will involve Pittsburgh Colfax K-8 and will run during the second semester of the 2013-2014 school year. The participants will include school bus drivers, parents and school administrative staff. School children will not be subjects for the study.

Additional information should include the following:

1. The study will involve participating school bus drivers using smartphones to provide location traces for their bus and participating parents would be able to access school bus arrival estimates for their child's bus via a website on a PC tablet or smartphone.
2. Parents may be asked to voluntarily take part in interviews regarding their experience.
3. The goal of the study is to investigate how arrival information impacts parents' choice to use the bus or to use other transportation to get their children to school.
4. The project will involve six bus drivers.
5. The School District will distribute flyers to the students and facilitate communication. There is no cost to the School District.

Who will this benefit?

Students, Parents, Staff

Where will the activities/services occur and how was this school/location selected? (if applicable)

Colfax K-8

Theodore Vasser, III

Additional person(s) accountable for this tab

Board Action Information Sheet

14

Action Item #

November 2013

Action Month



Pamela Capretta/Angela Abadilla

Submitted By

Ronald J. Joseph/Jerri L. Lippert

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund						
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

Authorization is requested to accept a gift of three pieces of artwork selected and purchased by the Friends of Art for the Pittsburgh Public Schools.

The following three pieces, itemized below, will be added to our permanent collection and made available for display in the Pittsburgh Public Schools. All three works are from deceased artist, Ruth Eleanor Levine. These three Levine works are framed in silver metal frames and glass and are matted with acid free mats.

1. State XB	17" X 13.5"	Etchings, Spirals in black ink	\$ 600.00
2. State IXA	17" X 13.5"	Etchings, Spirals in black ink	\$ 600.00
3. State VI	17" X 13.5"	Etchings, Spirals in black ink	\$ 600.00

Total Value \$1,800.00

Who will this benefit?

Students and arts educators of the Pittsburgh Public Schools.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Descriptions and digital images will be posted on the Finance website under "Works of Art and Historical Treasures."

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Please note these three works of art are being donated to the Pittsburgh Public Schools at no cost to the District. This artwork is presently being displayed outside of the board room at the Pittsburgh Board of Education.

Ruth Eleanor Levine, a local artist who found creativity in unexpected places, could mine humor from almost anything and was fascinated by everyone she met. Married for more than 50 years to Arthur Levine, Dean of the University of Pittsburgh School of Medicine, Ms. Levine had painted since she was a child, but became a full-time artists relatively late in her career. She exhibited her art--most recently collages, with abstract, layered patterns--in Pittsburgh, Washington, D.C., New York, Prague and Venice, among other cities. Her final works were displayed last spring while she was hospitalized. Ruth died in October of 2010 of complications from stomach cancer. She was 74 years old.

Board Action Information Sheet

15

Action Item #

November 2013

Action Month




Ronald J. Joseph/Ira Weiss

Submitted By

Ronald J. Joseph/Ira Weiss

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>					
<input type="checkbox"/> Supplemental Fund						
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the sale of the Columbus facility to Propel Schools for \$915,000.

RESOLVED FURTHER, that the Board authorize the Chief Operations Officer, working with the Solicitor, to prepare the necessary Agreement of Sale, which shall contain the conditions and representations set forth in the bid.

(See attached Resolution)

Who will this benefit?

Where will the activities/services occur and how was this school/location selected? (if applicable)

Janet Burkardt

Additional person(s) accountable for this tab

RESOLUTION

A RESOLUTION OF THE BOARD OF PUBLIC EDUCATION OF THE SCHOOL DISTRICT OF PITTSBURGH AUTHORIZING THE SALE OF THE COLUMBUS FACILITY

WHEREAS, pursuant to Section 707 of the Public School Code of 1949, as amended, and Board Policy Number 814, the School District of Pittsburgh actively marketed for buyers for the Columbus facility; and

WHEREAS, the Columbus facility is currently leased to Propel Schools; and

WHEREAS, Propel Schools has made an offer to buy the facility for an amount of \$915,000 which exceeds all appraised values for the facility; and

WHEREAS, the offer from Propel Schools, contained terms, conditions and representations with respect to said purchase that are acceptable to the District;

NOW, THEREFORE, be it resolved and it is hereby resolved as follows:

The Board of Public Education hereby authorizes the Chief Operations Officer, working with the solicitor, to prepare the necessary Agreement of Sale, which shall contain the conditions and representations set forth in the bid, and conduct the proper closing of the sale of the Columbus facility designated by Allegheny County as Parcel, 22-H-92, situated in the 25th Ward, to Propel Schools, 3447 East Carson Street, Suite 200, Pittsburgh, PA 15203.

Board Action Information Sheet

16

Action Item #

November 2013

Action Month



Ronald J. Joseph/Ira Weiss

Submitted By

Ronald J. Joseph/Ira Weiss

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>					
<input type="checkbox"/> Supplemental Fund						
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the sale of the Morningside facility in the amount of \$275,000 to the Urban Redevelopment Authority (URA).

RESOLVED FURTHER, that the Board authorize the Chief Operations Officer, working with the Solicitor to prepare the necessary Agreement of Sale, which shall contain the conditions and representations set forth in the bid.

(See attached Resolution)

Who will this benefit?

Where will the activities/services occur and how was this school/location selected? (if applicable)

Janet Burkardt

Additional person(s) accountable for this tab

RESOLUTION

A RESOLUTION OF THE BOARD OF PUBLIC EDUCATION OF THE SCHOOL DISTRICT OF PITTSBURGH AUTHORIZING THE SALE OF THE MORNINGSIDE FACILITY

WHEREAS, pursuant to Section 707 of the Public School Code of 1949, as amended, and Board Policy Number 814, the School District of Pittsburgh actively marketed for buyers for the Morningside facility; and

WHEREAS, the Morningside Area Community Council has expressed support for acquisition for the facility by the Urban Redevelopment Authority; and

WHEREAS, the Urban Redevelopment Authority has made an offer to buy the facility for an amount of \$275,000 which exceeds all appraised values for the facility; and

WHEREAS, the offer from the Urban Redevelopment Authority, contained terms, conditions and representations with respect to said purchase that are acceptable to the District;

NOW, THEREFORE, be it resolved and it is hereby resolved as follows:

The Board of Public Education hereby authorizes the Chief Operations Officer, working with the solicitor, to prepare the necessary Agreement of Sale, which shall contain the conditions and representations set forth in the bid, and conduct the proper closing of the sale of the Morningside facility designated by Allegheny County as Parcel, 121-K-166, situated in the 10th Ward, to the Urban Redevelopment Authority, 200 Ross Street, Pittsburgh, PA 15219.

Board Action Information Sheet

17

Action Item #

November 2013

Action Month



Michael McNamara

Submitted By

Vidya Patil

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$50,000.00</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input checked="" type="checkbox"/> General Fund		6303	010	4600	431	\$50,000.00
<input type="checkbox"/> Supplemental Fund	Department					
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Contract 0F2605 with Fazio Mechanical Services, Inc. (Planned Maintenance and Service for Chillers and Refrigeration Systems) previously approved for \$175,000 by the Board on December 19, 2012. The term of the contract is from January 1, 2013 through December 31, 2014.

Reason for the Amendment:

The purpose of this amendment is to add \$50,000 to address the unforeseen chiller repairs at the Administration Building, Pittsburgh Carrick High School, Pittsburgh Concord Pre K-5, Pittsburgh Pioneer / Pittsburgh South Brook 6-8, Pittsburgh Roosevelt 2-5, and others as needed in the District.

Original Item:

Fazio Mechanical Services Inc. for \$175,000 per year for a total of \$350,000 for two years, from account line 6300-010-4600-431.

Amended Item:

To add \$50,000 for year 2013 for the chiller repair work needed in the District. The total contract amount shall not exceed \$400,000 from account line 6300-010-4600-431.

Who will this benefit?

Safety of students, staff and community members of the District.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Various locations throughout the District

Edward Reinhardt

Additional person(s) accountable for this tab

Board Action Information Sheet

18

Action Item #

November 2013

Action Month



Michael McNamara

Submitted By

Vidya Patil

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>(\$50,000.00)</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>					
<input checked="" type="checkbox"/> Supplemental Fund		<u>6303</u>	<u>010</u>	<u>4600</u>	<u>431</u>	<u>(\$50,000.00)</u>
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorized its proper officers to amend Contract 0F2626 with Air Technology, Inc., (Asbestos, Lead-based Paint and Mold Abatement and Remediation maintenance contract) previously approved for \$200,000 a year for two years by the Board on December 19, 2012. The term of the contract is from January 1, 2013 through December 31, 2014.

Reason for the Amendment:

The purpose of this amendment is to deduct \$50,000 from the 2013 portion of the contract. The additional monies will be used for other maintenance projects throughout the District.

Original Item:

Air Technology, Inc. for \$200,000 per year for a total of \$400,000 for two years, from account line 6300-010-4600-431.

Amended Item:

To deduct \$50,000 for year 2013 to fund additional maintenance projects throughout the District. The total contract amount shall not exceed \$350,000 from account line 6300-010-4600-431.

Who will this benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Throughout the school district.

Sanjeeb Manandhar

Additional person(s) accountable for this tab

Board Action Information Sheet

19

Action Item #

November 2013

Action Month



Pamela R. Capretta

Submitted By

Ronald J. Joseph/Ira Weiss

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$175,000.00</u>	Account Number(s):				
<input checked="" type="checkbox"/> General Fund	<u>Finance</u>	<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>	<u>3300</u>	<u>010</u>	<u>2330</u>	<u>330</u>	<u>\$175,000.00</u>
<input type="checkbox"/> Supplemental Fund	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u>Name</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u>Name</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item 20, Real Estate Tax TIF Matters, Committee on Business and Committee on Finance. Last approved by the Board at its August 22, 2012 Legislative Meeting.

Reason for Amendment:

The District has incurred additional expenses and is projected to incur even more expenses throughout the remainder of 2013 for appraisals and appraisal reviews for tax assessment appeals. This is related to an unprecedented number of assessment appeals for 2013 due to the County allowing an extension of time for these appeals to be filed. Assessment appeal hearings are being held before the Appeals Board and in Court from 8 am to 5 pm throughout the week. It is critical that the District be represented at these hearings because the value at issue is significant. A reliable 2014 assessment of property values will provide the District the ability to levy a deliverable real estate millage. If no defense is presented at the hearings, assessments may be reduced to a level where the millage rate determined by the District under the Anti-Windfall statute will be too low and will not generate the necessary operating revenues for 2014. In addition, appeals that result in reduced assessment rates result in the District being liable for refunds, further eroding the District's revenues.

(See additional information)

Who will this benefit?

All taxpayers benefit from growth in the tax base through successful appeals and interim assessments.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Various

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Original Item: (August 22, 2012)

RESOLVED, That the appropriate officers of the Board be authorized to enter into a contract with the Law offices of Ira Weiss, together with Ford & Council for professional services related to Real Estate Tax Matters, Bankruptcy Cases and Tax Increment Financing (TIF) Matters for the period beginning January 1, 2005, and to continue until such time as such representation is deemed unnecessary by the Board. The rate will be \$110.00 per hour plus expenses. The total contract amount is not to exceed \$250,000 per year, \$220,025.30 in 2006, \$334,000 in 2007 and \$265,000 in 2008, \$235,238.84 in 2009, \$270,238.84 in 2010 and \$550,000 in 2012 payable from account line 001-3300-010-2330-330.

Amended Item: (November 26, 2013)

RESOLVED, That the appropriate officers of the Board be authorized to enter into a contract with the Law Offices of Ira Weiss, together with Ford & Council for professional services related to Real Estate Tax Matters, Bankruptcy Cases and Tax Increment Financing (TIF) Matters for the period beginning January 1, 2005, and to continue until such time as such representation is deemed unnecessary by the Board. The rate will be \$110.00 per hour plus expenses. The total contract amount is not to exceed \$250,000 per year, \$220,025.30 in 2006, \$334,000 in 2007; \$265,000 in 2008, \$235,238.84 in 2009, \$270,238.84 in 2010, \$550,000 in 2012 and \$425,000 in 2013 payable from 3300-010-2330-330.

TRAVEL REIMBURSEMENT APPLICATIONS

The following employees have been approved for travel reimbursement:

NAME/LOCATION

EFFECTIVE DATE

Altenhof, Bethany/CIPD/KTO

October 2, 2013

Burkhalter-Reed, Gwendolyn/Food Service

September 1, 2013

Caruso, Justin/ECC/EI

November 4, 2013

Garland, Timothy, C/City Connections North

October 1, 2013

Kaltz, Merrie/PSE

October 28, 2013

Muhammad, Shirley/Controller

October 16, 2013

Thompson, Kellan/PSE

August 22, 2013

11/1/13

REPORT OF TRAVEL

October 2013

The following persons have accounted in full for the authorized trips at the expense of the Board (Section 643) and have been reimbursed in accordance with Section 310g of the rules of the Board.

Last Name	First Name	Begin Date	End Date	Purpose	Total YTD	Classification	Destination	Total Cost	Fund	Department
Walters	Wayne	7/18/2013	7/21/2013	IB Confer. of the Americas		Professional Development	New Orleans, LA	1,924.95	010	4000
Walters	Wayne	6/28/2013	7/1/2013	International Bacca. Training		Professional Development	Lake Tahoe, CA	1,999.99	010	4000
Henze	Sonia	7/17/2013	7/21/2013	AP Annual Conference		Professional Development	Las Vegas, NV	570.00	16U	4600
McCarthy	Allison	5/21/2013	5/23/2013	Urban District Leader. Ret.		Professional Development	Tampa, FL	382.30	17T	4000
Filipowski	Amy	8/21/2013	8/23/2013	KtO Training		Official Representative	Washington, DC	945.94	17U	4002
Falk	Patricia	8/21/2013	8/23/2013	KtO Training		Official Representative	Washington, DC	1,240.69	17U	4001
Winter	Iris	4/9/2013	4/11/2013	PHSA Conference		Granting Agency Required	Gettysburg, PA	971.51	19T	4802
Smith	Kalei	4/29/2013	5/3/2013	NHSA Conference		Granting Agency Required	Washington, DC	2,000.00	19T	4802
Thomas	Patricia	4/29/2013	5/3/2013	NHSA Conference		Professional Development	Washington, DC	1,789.15	19T	4802
Harrison	Rhonda	8/14/2013	8/14/2013	Orientation Training		Official Representative	Holidaysburg, PA	191.16	19V	4801
McIntosh	Darlene	8/14/2013	8/14/2013	Orientation Training		Official Representative	Holidaysburg, PA	48.50	19V	4801
Doyle	James	9/13/2013	9/13/2013	Afterschool/Youth Dev. Net.		Official Representative	Harrisburg, PA	150.00	27S	4000

12,214.19

Summary of Expenditures by Fund:

Expenses Paid from Fund 010 & 500
 Expenses Paid from Fund 620, 622 & 624 (Site Based Fund)
 Federal and Other Funds
 Total Expenditures

3,924.94
 0.00
8,289.25
12,214.19